

# Goal Tracker For Business Owners.

It's Never Too Late In The Year To Get Your Arms Around Your Goals.

*“The best time to plant a tree was twenty years ago. The second best time is now.”*  
- Old Chinese proverb



Use the worksheet below to keep track of your goals.

## 1. Identify Your Goals

Set a timer for 3 minutes. Brain dump 20 things that look like success to you. We'll help you determine the Top 5!

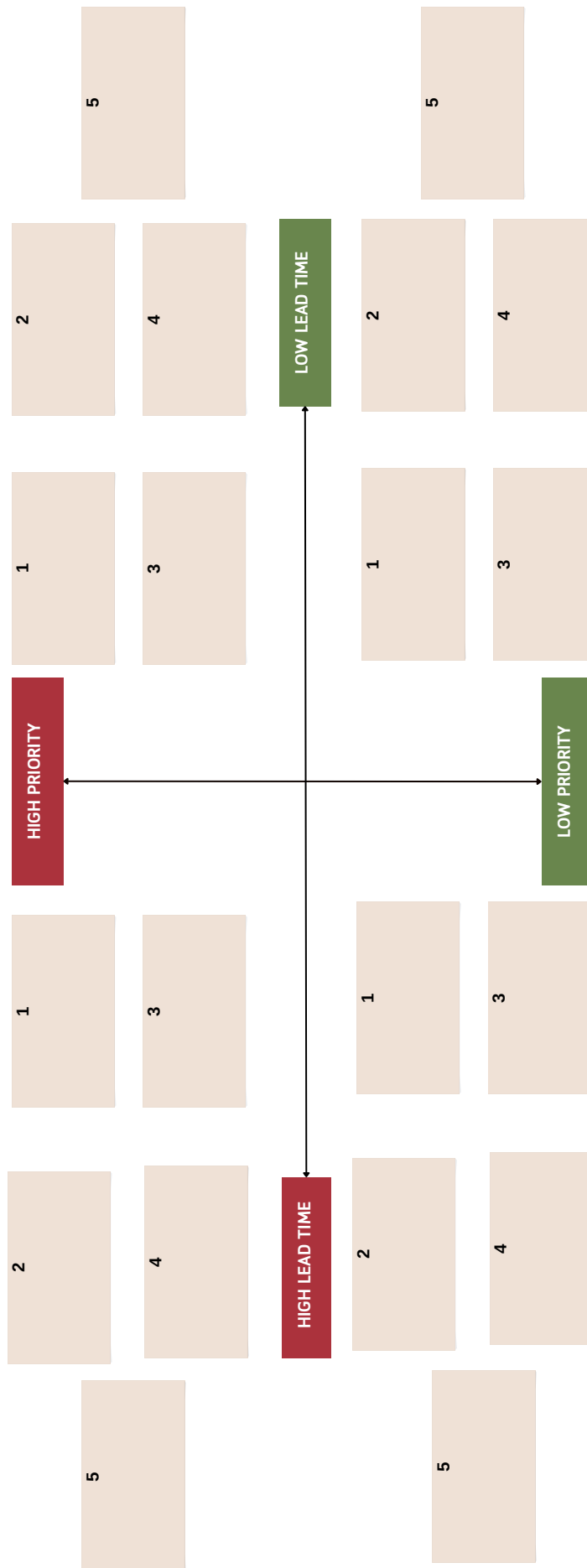
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## 2. Prioritize Your Goals



Use the below diagram to plot your goals accordingly within the quadrants.



### 3. Record Your Top 5 Goals

Now examine the 10 goals you have in your 2 high priority quadrants. Of those 10 goals, choose the top 5 goals that are a mix between a low lead time and high lead time that will move the needle for your business within the next 12 months.

### 4. The Barriers

Record your barriers to reaching all of your goals - is it time, lack of expertise?

### 5. Is This Something I Have Control Over?

Use the table below to list and answer whether you have control over the top 5 goals & barriers.

Top 5 Goals	Y	N
1.		
2.		
3.		
4.		
5.		

Top 5 Barriers		Y	N
1.			
2.			
3.			
4.			
5.			

**6. ONE Basic Habit To Change IMMEDIATELY To Reach My Goals**



**1% IMPROVEMENT DAILY = X 37% IMPROVEMENT AFTER 365 DAYS.**

Journal - What is my 1% every day that's getting me closer to my top goal?

Recommended Reads:

Atomic Habits - by James Clear

Here's a great article around these same lines: [Link Here!](#)



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Firm of the Year in 2022 and Rookie of the Year in 2022, Accountability Services and Boulder Valley CPA merged to create the next generation of advisory firms operating as Accountability Services.



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